

MINUTES
Board of Supervisors of Williams Township
Monday, August 3, 2026/7:00 PM

The Board of Supervisors convened for their monthly Meeting. Attendees: Jack Schaeffer, Chairman Supervisor; Thomas Shuttlesworth, Vice-Chairman Supervisor; James Shuttlesworth, Supervisor; Beth Ann Shuttlesworth, Secretary/Treasurer; Solicitor, Joseph Kerwin; township residents: Frank Peters, Terry Peters, Alice Lauver.

Meeting Minutes for July 6, 2026, and Treasurer's Report for July – Approved.

Resident/Property Owner Concerns:

- Frank and Terry Peters expressed concern about a recent visit from two supervisors regarding Frank Peters Auto & Truck Repair business complying with the Township's Motor Vehicle Ordinance and storage of U-Haul Rentals; issues resolved. Terry Peters expressed concern about potholes on Pearl Street. We are paving Pearl Street this fall and will address excessive potholes.
- Alice Lauver provided the deed for her property; stating that she believes the alley belongs to the Township and that the Township is responsible for maintaining the alley. Solicitor will review.
- Property at 509 East Market Street – Abandoned; in violation of Property Nuisances Ordinance. We received estimate of \$2,800 from Black Creek Lawn Care to clean up property. Motion to proceed by Tom Shuttlesworth; seconded by Jack Schaeffer.
- Property at 8734 Route 209 – Abandoned; in violation of Property Nuisances Ordinance. We received estimate of \$600 from Black Creek Lawn Care to cut excessive growth of vegetation. Motion by Jim Shuttlesworth to proceed; seconded by Tom Shuttlesworth
- Property at 602 West Market Street – Code Enforcement Officer and two Supervisors met with owner on July 27, 2026. We will monitor any improvements and if there are no improvements, we will continue to issue non-traffic citations.

Correspondence:

- Thank you letter from Williams Valley School District for our generous donation in support of "Keep the Lights Bright Between the Pines" Stadium Lighting Campaign.
- Letter from Dauphin County Office of Tax Claim Bureau seeking information on liens/claims against any properties in our taxing entity scheduled for the 2026 Upset Sale on 9/29/2026. Information provided on July 24, 2026.
- Thank you note from Williamstown Historical Society for our generous donation.

Finished Business:

- Drum Excavating, Inc., replaced two of four culvert pipes in Greenfield area of Township in preparation for 2026 Paving Project.

Unfinished Business:

- NFIP Audit – Stoneroad Iron & Metal. PennCore Consulting provided results of H&H Report on March 13, 2026. Report indicates that it appears that this business is not in a flood plain zone. PennCore to submit Letter of Map Change (LOMC) to FEMA.
- Material containment blocks: Federal Grant opens on 8/3/2026; waiting for confirmation of project to apply for grant.
- DCNR Parks & Recreation Grant: Meeting with Grant Coordinator to discuss project on 8/6/2026.
- Ordinance regarding Campers/RVs as not a permanent residence; drafting Ordinance.
- Paving Project 2026 is scheduled to commence at the end of September/mid-October.

New Business:

- Township Burn Ban issued on July 16, 2026 (30 days, unless otherwise rescinded); Motion by Jack Schaeffer to rescind burn ban on August 7, 2026, seconded by Tom Shuttlesworth.
- Motion to adjourn the meeting at 7:50 PM, by Jim Shuttlesworth, second by Jack Schaeffer.