

MINUTES
Board of Supervisors of Williams Township
Monday, June 1, 2026/7:00 PM

The Board of Supervisors convened for their monthly Meeting. Attendees: Jack Schaeffer, Chairman Supervisor; Thomas Shuttlesworth, Vice-Chairman Supervisor; James Shuttlesworth, Supervisor; Beth Ann Shuttlesworth, Secretary/Treasurer; Solicitor, Joseph Kerwin; and resident, Penny Bush.

Meeting Minutes for May 4, 2026, and Treasurer's Report for May – Approved.

Resident/Property Owner Concerns: Resident said the Secretary does an outstanding job – great communicator.

Correspondence:

- The Dauphin County Board of Commissioners approved the Dauphin County Local Share Municipal Grants Awards. We were informed that our asphalt resurfacing project will be allocated \$75,800 from the 2025-2026 Local Share Municipal Grant Program.

Finished Business:

- Miller Paving completed project at School & W. Broad Street intersection. Paid invoice \$3,200.
- Minichi, Inc., installed two guide rail sections on Dayton Street. Paid invoice \$9,180.
- Forged Kustomz, LLC; 500-gallon double wall fuel tank with mount tabs; will pick up fuel tank this week and pay balance of \$2,604.25.

Unfinished Business:

- Timberline Buildings, LLC, to begin work at the Township Municipal Buildings on 6/2/2026; paid deposit of \$4,450, with balance of \$4,450 due upon completion.
- Drum Excavating, Inc.; to replace three culvert pipes for 2026 Paving Project in Greenfield.
- NFIP Audit – Stoneroad Iron & Metal. PennCore Consulting provided results of H&H Report on March 13, 2026. Report indicates that it appears that this business is not in a flood plain zone. PennCore to submit Letter of Map Change (LOMC) to FEMA.
- Material containment blocks – pending placement.
- Ordinance regarding Campers/RVs not a permanent residence. Joe Kerwin will discuss with Code Enforcement Officer on drafting an Ordinance.

New Business:

- Two bids received for 2026 Paving Project. Motion by Tom Shuttlesworth, seconded by Jim Shuttlesworth, to accept lowest bid of \$87,570.00, by Meckley's Limestone Products, Inc.
- Wood Wise Tree Service quote of \$1,250, for trimming trees at Township Municipal complex; motion by Jim Shuttlesworth, seconded by Jack Schaeffer to accept quote.
- DCNR Parks & Recreation Grant. Jack Schaeffer provided information on grant process and project overview for Township area near ballpark and Wisconisco Creek. All supervisors agreed to move forward with grant preparation in 2027.
- Certificate of Deposit #0985 with maturity date of 6/06/2026, current balance of \$133,155.77. Motion by Jack Schaeffer, seconded by Tom Shuttlesworth to move funds into General Checking Account.
- Upper Dauphin Council of Government - EMS Authority Incorporation Ordinance. Concern expressed about support; two supervisors plan to attend the Williamstown EMS meeting on 6/2/2026.
- Discussed property at 602 West Market Street and Abatement of Nuisances. Joe Kerwin will discuss options with Code Enforcement Officer.

Motion to adjourn the meeting at 7:30 PM, by Jack Schaeffer, seconded by Jim Shuttlesworth.