

MINUTES
Board of Supervisors of Williams Township
Monday, May 4, 2026/7:00 PM

The Board of Supervisors convened for their monthly Meeting. Attendees: Jack Schaeffer, Chairman Supervisor; Thomas Shuttlesworth, Vice-Chairman Supervisor; James Shuttlesworth, Supervisor; Beth Ann Shuttlesworth, Secretary/Treasurer; and Solicitor, Joseph Kerwin.

Meeting Minutes for April 6, 2026, and Treasurer's Report for April – Approved.

Resident/Property Owner Concerns: None.

Correspondence:

- Board of Supervisors signed letter of support for the Wiconisco Creek Anglers Association's request to PA Fish & Boat Commission to expand trout stocking within the section of Wiconisco Creek located in Williams Township, Dauphin County.
- Williams Valley Teener Association letter requesting monetary donations. Motion by Jack Schaeffer to donate \$100.00; Tom Shuttlesworth seconded.
- Received thank you letter from Williams Valley Elementary PTO signed by students for our monetary donation to the annual Book Fair.

Finished Business:

- Williams Township Tax Collector 2025 Audit performed on 4/8/2026. No discrepancies reported.
- Submitted "2026 Paving Project" to PennDOT; Bid Notice advertised in *The Citizen Standard* on 4/30/2026 and 5/7/2026 print editions.
- Paid invoice from Meckley's Limestone of \$602.00, for 2A stone for parking area near wooden walking bridge at Orange Street.
- Quote from Forged Kustomz, LLC, for 500-gallon double wall fuel tank with mount tabs of \$5,209.25. Jack Schaeffer motioned to accept quote; Tom Shuttlesworth seconded.
- Quote from Timberline Buildings, LLC, for new rain-gutters, down-spouts, two awning roofs and trim/weather seal around overhead doors at Township Municipal buildings in the amount of \$8,900.00; Jim Shuttlesworth motioned to accept quote; Tom Shuttlesworth seconded.
- Quote from Miller Paving for stones and asphalt paving at School and West Broad Street intersection of \$3,200.00. Motion by Jim Shuttlesworth to accept quote; Jack Schaeffer seconded.
- Quote from Minichi, Inc., for installation of guide rail sections at waterfall area on Dayton Street of \$9,180.00. Motion by Jack Schaeffer to accept quote; Tom Shuttlesworth seconded.
- Quote from Drum Excavating, Inc., for Chestnut and Greenfield culvert pipes replacement of \$13,184.00. Motion by Tom Shuttlesworth to accept quote; Jim Shuttlesworth seconded.
- Purchase of four trees for area by new garage building; Motion by Jack Schaeffer; seconded by Jim Shuttlesworth.

Unfinished Business:

- NFIP Audit – Stoneroad Iron & Metal. PennCore Consulting provided results of H&H Report on March 13, 2026. Report indicates that it appears that this business is not in a flood plain zone. PennCore will submit Letter of Map Change to FEMA to complete compliance requirements.
- Material containment blocks – decide on placement.
- Ordinance RE: Campers/RVs not a permanent residence. Joe Kerwin will research.
- Brian McFeaters, SEO, letter to Picola setting timeline to complete gray water discharge malfunction.

Motion to adjourn the meeting at 7:45 PM, by Jim Shuttlesworth; seconded by Tom Shuttlesworth.