

Minutes
Williams Township Board of Supervisors Meeting
Municipal Building, One Orange Street, Williamstown, PA
Monday, December 4, 2023 (7 PM)

The Board of Supervisors met in regular session with the following present: Chairman, Ronald Paul; Vice Chairman Supervisor, Thomas Shuttlesworth; Supervisor, Jack C. Schaeffer, Jr.; Solicitor, Joe Kerwin, Esquire; Secretary/Treasurer, Beth Ann Shuttlesworth, and residents: Larry Hoke; Jim Shuttlesworth. The Minutes from November's Board Meeting and Treasurer's Report for November 2023 were approved.

Open floor: No comments.

Correspondence:

- The Township fulfilled their obligation to post public notice in the local newspaper of the proposed Budget for 2024 being available for inspection.
- The Township notified the Upper Dauphin Council of Governments of the Board's approval at their November meeting to reimburse Upper Paston Township, who furnished funds to have a professional study regarding EMS (ambulance) services in our local communities, on population-based fair share, if the Council's submission of the Dauphin County Gaming Grant is denied.
- The Board was notified of correspondence from the Dauphin County Office of Tax Assessment certifying the Township's taxable assessment of \$31,906,800.
- The Board was notified of correspondence from COMCAST with information on price changes starting December 20, 2023, and that the customers will receive the notification(s) in their bill.

Unfinished Business:

- The Township's Budget for 2024 discussed; motion made by Ronald Paul to approve the Budget, seconded Thomas Shuttlesworth.
- Mr. Ron Paul gave an update on the Township's new F350 truck. The new truck is in the 2nd stage of completion and is expected to be finished by the end of December 2023.
- The Hanover Engineering study conducted at the intersection of Ray and East Broad Streets on September 25, 2023, was reviewed by the Williamstown Borough and Township Supervisors; courses of action will be addressed in late Spring of 2024.
- The Township compiled a list of abandoned/blighted properties within the Township. The list was provided to Light-Heigel & Associates for further review and inspection. Mr. Schaeffer will follow up with Light-Heigel & Associates on their progress and recommendations.
- The Township's Property and Motor Vehicle Nuisances Ordinance Violation tracker was reviewed.

New Business:

- The Board was notified that PPL was contacted to report outages of two streetlights.
- The Board's meeting dates for the year 2024 were reviewed. Ron Paul made a motion to approve the dates; seconded by Jack Schaeffer. The Secretary will send the listing of dates to *The Citizen Standard* for posting in the legal section of their next edition.
- The proposed letter to the Township's Auditors requesting an increase in the Board of Supervisors' monthly gross salary was reviewed and signed by the three Supervisors. The letter will be submitted to the Auditors during their annual meeting on January 3, 2023.

Miscellaneous Business:

- The request to purchase a new L-shaped office desk with matching 2-drawer lateral file cabinet at the approximate cost of \$1,250.00 was approved by Tom Shuttlesworth, seconded by Jack Schaeffer.
- Chairman Ron Paul thanked the Board members, Secretary/Treasurer and Solicitor for a great job in 2023.

Being no further business to discuss, a motion was made by Ronald Paul, seconded by Thomas Shuttlesworth to adjourn the meeting at approximately 7:20 PM.